

## ***GA EVALUATION FORM***

**Graduate Assistant:** Nic Matthews

**Faculty Evaluator:** Robert Potter

**Semester:** Spring 2012

Evaluate Your GA's Performance Along Each of the Following Tasks / Attributes	<u>Inadequate / Poor</u>	<u>Adequate / Fair</u>	<u>Good</u>	<u>Excellent</u>	<u>Don't Know</u>	<u>Doesn't Apply / Not Requested</u>	<u>Doesn't Apply (See Below)*</u>
Gather Evidence (e.g., Library Research)	—	—	<u>X</u>	—	—	—	—
Synthesize Literature	—	—	—	—	—	<u>X</u>	—
Collect Data (Qualitative and Quantitative)	—	—	—	—	—	<u>X</u>	—
Analyze Data (Qualitative and Quantitative)	—	—	—	<u>X</u>	—	—	—
Coordinate Research Activities	—	—	<u>X</u>	—	—	—	—
Writing Skills for the Assigned Tasks	—	—	<u>X</u>	—	—	—	—
Administrative tasks --Record Keeping During Data Analysis	—	—	<u>X</u>	—	—	—	—
Promptness	—	—	<u>X</u>	—	—	—	—
General Attitude Toward Assigned Tasks	—	—	—	<u>X</u>	—	—	—
Other: <u>Web Design Skills</u>	—	—	—	<u>X</u>	—	—	—
Other: _____	—	—	—	—	—	—	—
OVERALL EVALUATION	—	—	—	<u>X</u>	—	—	—

Your comments on the strengths of this GA:

I was extremely happy to have Nic working with me during the Spring semester. It seems almost cliché to say he was “one of the best” that I’ve had. But this is no cliché. I’m being sincere. Nic has a wonderful ability to combine his personable demeanor with his focus on actually accomplishing task after task. He was open to doing new things –namely analyzing psychophysiology data, which eventually led to two conference submissions—and was very teachable. Furthermore, he was both able and comfortable enough to propose new ways of doing things that actually helped to streamline the process.

It is also not an exaggeration that I have been waiting 3-4 years for a GA with Nic’s skillset to help me migrate the ICR website to the IU Web Content Management Service. Not only did he move down the learning curve of the particulars surrounding the WCMS, he used his visual design skills to make the site unique and striking. He has, in this way and several others, left his mark on my research endeavors for the foreseeable future.

My thanks to Nic.

Your comments on the weaknesses of this GA:

Suggestions for the GA:

Fight very hard to be my GA in the future. Just kidding. Keep doing what you are doing, Nic.

\*Performance in this area not sought from GA due to reservations about GA skills in area.